

Alan Petford Memorial Fund

The Alan Petford Memorial Fund is administered by the South Pennine History Group. The members of this group as of March 2020 are the Hebden Bridge Local History Society, the Marsden History Group, and the Saddleworth Historical Society.

The Fund was started in memory of Alan Petford (1953-2015) whose work with local history societies in the South Pennines inspired them to carry out original research and to communicate local history to communities.

AIMS

The Fund aims to provide financial assistance to clearly defined projects which fulfil **two** or more of the following criteria:

- 1) Add to our knowledge of the local history of the South Pennines through original research
- 2) Encourage more people to study and research South Pennine history
- 3) Communicate and promote this history via publications and events

GRANT CONDITIONS

Applications should meet **two** of the Aims of the Fund.

Grants will only be made to members of local history groups which are members of South Pennine History Group (see above) and whose research falls within the areas of interest to those societies.

Grants will not be awarded to promote personal or business enterprises.

Grants will not normally be more than £500.

There are two application deadlines per year – February 28th and October 31st – in advance of grant allocation meetings normally held in April and December.

Detailed estimates of how the grant money will be spent should be provided in the application.

At the end of the project for which the grant is provided, applicants should:

- provide a digital report to the SPHG about the outcomes of the project, including one digital or printed copy of any publication produced, for the archives of each constituent group of the SPHG. Copyright will, of course, remain with the author(s)
- account for expenditure with receipts

All grants are awarded at the discretion of the SPHG, whose officers and representatives will comprise the grant allocation committee. The SPHG reserves the right to make grant payments in two or more instalments and to set additional conditions.

**ALAN PETFORD MEMORIAL FUND
GRANT APPLICATION FORM**

Please send a paper, or ideally a digital copy of the completed form to the Secretary of the South Pennine History Group, Barbara Atack, ataxjb@btinternet.com, by February 28th or October 31st, as appropriate. You will be notified of the result within two weeks of the grant application meeting taking place.

1. YOUR DETAILS

Name	
Address	
Post Code	
Telephone Number(s)	
Email address	
Which local history group do you belong to?	

2. BANK DETAILS

Name of Account Holder	
Name of Bank/Building Soc.	
Sort code: 30-93-76	

3. PROJECT DETAILS

- a) Describe your project and how you intend to use the money.**
- b) When do you intend to start the project?**
- c) When do you anticipate it will be completed?**
- d) How will the project meet two or more aims of the Alan Petford Memorial Fund?
*Please note that 'publication' in Aim 3 includes digital publication.***

4. PROJECT COSTS.

- a) How much are you applying for?**
- b) If we are unable to grant the full cost of your project, please give details of how you will fund the shortfall.**
- c) Please provide a detailed breakdown of how you intend to use the Grant. If possible attach quotations of cost of items.**

ITEM		COST
Total		£500

5. Please provide any other information that you think may be useful to the committee.

Signature:

Date: 30 November 2020

ON RECEIPT OF GRANT

Grants are awarded on the basis of the application and should be spent accordingly. If your plans change and you need to change items of expenditure, you should clear this in advance with the Secretary of the South Pennine History Group: ataxjb@btinternet.com.

GOOD LUCK!